



Meeting: **Adults and Communities Overview and Scrutiny Committee (Special Meeting)**

Date/Time: **Thursday, 9 October 2014 at 11.00 am**

Location: **Sparkenhoe Committee Room, County Hall, Glenfield**

Contact: **Mr. S. Marra (Tel. 0116 3053407)**

Email: **stuart.marra@leics.gov.uk**

Membership

Mrs. R. Camamile CC (Chairman)

Mr. M. H. Charlesworth CC Mr. P. G. Lewis CC
Mr. S. J. Hampson CC Ms. Betty Newton CC
Mr. D. Jennings CC Mr. A. E. Pearson CC
Mr. J. Kaufman CC Mr. R. Sharp CC

A G E N D A SUPPLEMENT

The following additional report and appendix have now been published, agenda item 4 of the main agenda refers.

<u>Item</u>	<u>Report by</u>	
1. Strategic Review of Preventative Services - Support for Homeless People - Call-in of the Cabinet Decision.	Chief Executive and Director of Adults and Communities	(Pages 3 - 16)



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**ADULTS AND COMMUNITIES OVERVIEW AND SCRUTINY
COMMITTEE – 9 OCTOBER 2014**

**STRATEGIC REVIEW OF PREVENTATIVE SERVICES – SUPPORT FOR
HOMELESS PEOPLE - CALL-IN OF THE CABINET DECISION**

**SUPPLEMENTARY REPORT OF THE CHIEF EXECUTIVE AND
DIRECTOR OF ADULTS AND COMMUNITIES**

Purpose

1. The purpose of this report is to draw to the attention of the Committee the receipt of a call-in to part of the decision of the Cabinet on the Strategic Review of Preventative Services, specifically in relation to support for homeless persons.

Previous Consideration of the Issue

Adults and Communities Overview and Scrutiny Committee

2. The Cabinet report on preventative services which covers the issue of support for homeless people was considered by this Committee at its meeting on 17th September 2014. A copy of that report together with the supplementary pack setting out the outcome of consultation and appending the Equality and Human Rights Impact Assessments (EHRIA's) have already been circulated to members with the Agenda Pack (**Marked '1'**).
3. The Adults and Communities Overview and Scrutiny Committee was advised at the meeting that since the Cabinet papers had been published additional representations had been received. These were made available to the Committee.
4. The views of the Committee on this matter were, in line with the usual practice, drawn to the attention of the Cabinet.

Consideration by the Cabinet

5. The Cabinet met on 19th September 2014 and had before it all the documents submitted to the Adults and Communities Scrutiny Committee together with the views expressed at the meeting. In addition, the submissions that were received following the Scrutiny Committee meeting were also brought to the attention of the Cabinet.

(Copies of the submissions received at the Scrutiny Committee and those received subsequently were drawn to the attention of the Cabinet and are attached to the agenda pack for this meeting, marked '2'.)

6. The decision of the Cabinet and its reasons are set out below (*in italics*):-

Decision

- a) *The outcome of the strategic review of the Adults and Communities Department's secondary prevention services, including results of formal public consultation and the risks highlighted, be noted;*
- b) *That the Director of Adults and Communities be authorised to implement the proposed prevention offer as set out in the report;*
- c) *That subject to (b) above, the procurement process for the proposed secondary prevention offer commence as soon as is practicable with a view to new service delivery starting no later than 1 October 2015.*

Reasons for the Decision

1. *A strategic review of the Adults and Communities' secondary prevention services has been undertaken by the Adults and Communities Department. The review encompassed a wide range of services, including a large number of housing related support and voluntary sector contracts.*
2. *As part of the strategic review and service modelling process, a formal public consultation exercise was undertaken to capture the views of existing providers, customers and carers, stakeholders and the general public.*
3. *The new commissioning proposals for the Adults and Communities' secondary prevention offer have been developed in line with the vision of a unified prevention offer for Leicestershire through the Better Care Fund (BCF). They take into account services and support offered by a range of partners and have been designed to complement and be complemented by the proposed Local Area Coordination (LAC) scheme for Leicestershire.*
4. *The focus of the proposed model is secondary prevention - to reduce and delay the need for social care and support. It will result in positive outcomes for customers and carers and represents cost-effective commissioning that takes into account the savings required against prevention services in the Council's Medium Term Financial Strategy (MTFS) published in February 2014.*

Response to the grounds for call-in

7. The grounds for the call-in are that the Cabinet did not address the following:-

A: Evidence submitted to cabinet by homeless charities that stated that even the increased offer of £200,000 for accommodation based support would require the closure of some services.

8. The Cabinet had before it a letter from the Chief Executive of Shaw Healthcare Trust, a for profit organisation that operates Kennedy House which had raised this specific issue referred to in the call-in notice. The Cabinet also had copies of a letter from Peter Davey, Chief Officer of 'The Bridge' which drew attention to the impact of the proposals on their service. Additionally the comments of the Committee and comments received from the Liberal Democrat Group made specific reference to the potential impact of the proposed reduction in funding.

9. The Leader of the Council in introducing the paper drew the attention of the Cabinet to the representations received, the Equality and Human Rights Impact Assessments and the views of the Adults and Communities Overview and Scrutiny Committee.
10. The Cabinet and Scrutiny Committee were advised that the review of preventative services had been the subject of extensive consultation. For the benefit of members attached at Appendix A to this report is a summary of the consultation and engagement undertaken specifically in relation to the issue of homelessness support.
11. In presenting the report to the Cabinet, officers and the Lead Member noted and recognised the impact the proposals would have specifically in relation to funding reductions for vulnerable people. The Cabinet was advised that in response to the formal consultation exercise and other feedback received as part of the prevention review, proposals for support for those at risk of becoming homeless or those who were already experiencing homelessness were revised. This reflected recognition of the importance of provision of an accommodation-element of support as part of the service offer for homelessness and the difficulty in providing this element of support as well as floating support within the original resource allocation. Accordingly, the level of proposed reinvestment was increased from £300,000 to £500,000 and the decision taken to propose the commissioning of both a generic countywide floating outreach support service as well as supported accommodation. The increased re-investment in homelessness services also recognises the risk related to this element of the review (see risk log attached to Cabinet report, 19th September 2014, Appendix B).
12. Having established the principles for the commissioning of future support services for homelessness, (as endorsed by feedback and consultation), it was recognised that there would be a need for further engagement to establish some of the key details relating to these proposed services, including:
 - The feasibility of commissioning separate services (floating support and accommodation-based support) or to have one contract to cover both elements;
 - Availability of appropriate accommodation in county;
 - Consider optimum number of units (expect between 25-30 units);
 - Confirm length of stay/intervention (expect 6-9 month average maximum)
 - Further risk analysis and views of stakeholders.
13. Further engagement will also address the issue relating to referral routes. There is a high proportion (64%) of self referrals received by a particular service. Although this is in keeping with current contractual arrangements, it is important to ensure demand is managed as effectively as possible in light of the revised financial envelope.
14. An alternative approach to be considered through further engagement with District and Borough colleagues (contained within more recent contracts) is to implement 'quick access' to accommodation support rather than 'direct access'. This means that individuals will need to approach their local housing authority (i.e. district and borough housing departments) in order to get referred rather than directly accessing the service. Not only will this ensure that support is focussing on those

with a connection to Leicestershire County, it will also ensure that housing authorities are the first point of contact where appropriate advice, information, and establishment of eligibility can be determined.

15. The need for this further engagement was set out in the report to the Cabinet (see paragraphs 104 and 105). The desire is to ensure that a viable model is developed within a revised financial envelope and work will take place with key partners, including providers, to ensure that the best possible service can be delivered.
16. The proposed further engagement, which was due to commence on 1st October 2014, was to include a workshop with existing providers, 1:1 meetings with existing providers and discussions with key stakeholders including the District and Borough Councils.
17. Providers and stakeholders will be given the opportunity to comment on draft service specifications as the new service(s) are developed. It is hoped that this engagement activity can be progressed at the earliest opportunity, subject to the outcome of the current call-in. This will ensure adequate transition planning, give providers a much longer notice period than is normally required, and ensure market expertise is fully engaged in the future design of services.
18. In order to provide further clarity, the Council does not provide grants to the providers in question. Rather, the Council has formal contractual agreements that are due to come to an end no later than 30th September 2015. Regardless of review outcomes it will be necessary to undertake a formal procurement exercise as specified by contract procedure rules.

B: The proposals put forward by the opposition for the split between floating and residential to be reconsidered; that accommodation based support is more essential and for it to be given a larger share of the funding.

19. This issue was specifically raised in the letter from the Chief Executive of Shaw Healthcare and in the submission received from the Liberal Democrat Group and, as for issue A, above, these were drawn to the attention of the Cabinet.
20. During the consultation period a consistent message was sent out that commissioning of future provision for homelessness would be focused on a generic countywide floating outreach support service. In addition, there may be an element of accommodation-based support. The idea of the possible need for accommodation support came from early consultation with providers (during provider workshops in January-March 2014). The opinion of service users, providers, stakeholders and the general public were sought on these ideas during the formal consultation exercise to further inform proposals.
21. Feedback from the consultation period firmly endorsed the idea of commissioning both a generic countywide floating outreach support service as well as supported accommodation:

- Respondents consistently identified that the needs of those homeless people who require floating support are distinct from those that require accommodation-based support.
- Contract monitoring data for existing accommodation-based homeless support shows a need for this type of service locally.
- Consultation with providers and stakeholders revealed that whilst current accommodation-based support is valued there is potential to reduce the length of intervention (length of stay) and to reconsider referral routes.

22. Revised proposals for homelessness were focused on a reinvestment of £300,000 for the floating support element of support and £200,000 on the accommodation element. The initial proposed figures were determined in a number of ways which are set out below but in recognition that there would need to be further engagement to clarify appropriate levels of funding for these two elements of service provision.

- a) The Prevention Review is based on the idea of commissioning secondary prevention. This is based on the premise that the model should, as far as possible, be determined and led by need and the opportunity to intervene. It should promote links to local services and should also reflect expected future demand for support services. The secondary prevention offer is concerned with maximising people's own assets, support networks and community support to reduce demand for commissioned services. It is desirable that any new commissioning is aligned as closely as possible to the wider prevention offer which is based on the concept of secondary prevention. The accommodation element is seen to be used mainly by those who have already become homeless (e.g. they have lost their own accommodation or access to a place to live) and who may be considered to already be at crisis point whereas the floating support element will work more closely with those who are at risk of homelessness (e.g. at risk of losing a tenancy). The floating support element is therefore considered to be more closely aligned to the secondary prevention model and therefore more of the budget has been allocated to this element of support.
- b) The allocation of a greater share of the budget for homelessness to floating support is endorsed by published evidence supporting a greater emphasis on preventative services:
 - HM Government (2011) - *Vision to end rough sleeping: No Second Night Out nationwide* : Government recognises that homelessness is about more than just providing housing. Homeless people often have complex underlying problems that can be worsened by living on the streets or in insecure accommodation.
 - HM Government (2012) - *Making every contact count: A joint approach to preventing homelessness* : Emphasis on thinking about how services can be managed in a way that prevents all households, regardless of whether they are families, couples, or single people, from reaching a crisis point where they are faced with homelessness.
- c) Benchmarking exercises and consideration of current spend per unit on accommodation-based support also informed the proposed allocation of

£200,000 for the supported accommodation element. For example, the Department has specified a desire to reinvest in between 25-30 units of supported accommodation for homelessness and currently has a contract with a voluntary sector organisation for a 28 unit supported accommodation service which, in the current financial year, costs £181,800.00 per annum. Contract monitoring data shows that this scheme is achieving good outcomes for customers. A reinvestment of £200,000 is therefore considered a reasonable amount for 25-30 units. As the accommodation element of support represents a relatively fixed cost, the remaining reinvestment for homelessness (£300,000) will be made available to the floating support element and preventing homelessness in the first instance. This reinvestment reflects the current financial situation and constraints on funding for preventative services (including non-homelessness support services) as imposed by the MTFs.

- d) It is recognised that statutory housing responsibilities sit with the local housing authorities (the Borough and District Councils). Therefore, commissioning accommodation-based support represents a non-statutory function for the County Council, nevertheless, many of those who might use the proposed services would not be eligible for statutory homelessness services. Thus, it is recognised providing some element of accommodation-based support to those who require it contributes to the wider system through which those who have become homeless can find accommodation. This reflects comments made by stakeholders, such as the housing officers at the Borough and District Councils. Engagement with the Borough and District Councils around the proposals has already taken place and they have confirmed willingness to play a central role in future engagement and service design.
- e) The Department is committed to ensuring the effectiveness of referral routes and optimising length of stay in any new accommodation-based support provision for homelessness. This has been supported by feedback from providers and stakeholders and the Department is therefore confident that even with a reduced investment, capacity can be maximised in this way and that the Department can continue to contribute to the wider housing system (including statutory responsibilities of the local housing authorities).

Options available to the Committee

23. The effect of the call-in has meant that no action has been taken to implement this part of the decision. The options before the Committee and implications are set out in the table below:-

A	The Committee decides <u>not</u> to refer the matter back to the Cabinet.	The decision of the Cabinet will take effect on the date of the Overview and Scrutiny meeting.
B.	The Committee decides to refer the matter to the Executive. The Committee will be required to set out, in writing, its concerns.	The Cabinet must meet within 10 working days to reconsider the decision – it may amend the decision or decide to proceed as planned. The Cabinet decision will be final.
C.	The Committee decides to refer	The Chief Executive shall consult the

	the matter to the County Council. The Committee will be required to set out, in writing, its concerns.	<p>Leader to determine if the nature of the called-in decision requires an extraordinary meeting of the Council or whether the next ordinary meeting of the Council will be appropriate.</p> <p>The report to the Council will include the comments of the Cabinet on the matter.</p>
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Options if the matter is referred to the County Council.

24. Should the Committee decide to refer the matter to the County Council it will have two options
- i) Note the report but decide not to refer the matter back to the Cabinet. The decision will then take effect immediately.
 - ii) Decide to refer the matter to the Cabinet and ask it to reconsider.
25. If the Council decides to refer the matter to the Cabinet then the Cabinet must meet within 10 working days to reconsider its decision – it may amend the decision or decide to proceed as planned. That decision of the Cabinet is final and cannot be reviewed.

Conclusions/Recommendations

26. The Committee is asked to determine, having regard to the information now provided, what action, if any it proposes to take in response to the call-in.

Officers to contact

Mick Connell, Director of Adults and Communities
 Adults and Communities Department
 Telephone: 0116 305 7454
 Email: mick.connell@leics.gov.uk

Mo Seedat, Head of Democratic Services
 Chief Executive's Department
 Telephone: 0116 305 6037
 Email: mo.seedat@leics.gov.uk

Background Papers

- Reports to the Cabinet and Adults and Communities Overview and Scrutiny Committee (See agenda pack previously circulated)
- Consultation and Communication log (See Appendix A)

Relevant Impact Assessments

Cabinet report (See Agenda Pack previously circulated)

List of Appendices

Appendix A – Engagement, consultation and communications

Appendix A

Engagement

A formal consultation exercise for the prevention review was undertaken between the 14 April 2014 and 13 July 2014. In addition, there had been extensive engagement with providers during January – March 2014 about the prevention review, and development of a prevention model and initial proposals.

The approach taken to the formal consultation exercise was varied. It was intended to support the greatest number of people to be involved (including customers, providers, stakeholders and the general public) and to provide feedback and comments on the secondary prevention model and commissioning options. The approach included the following:

- wide promotion of the consultation exercise, including an article in Leicestershire Matters (Spring 2014 edition) and distribution of over 330 posters advertising the consultation to a variety of community locations (such as libraries, museums, hairdressers, clubs and leisure centres, providers, and the Borough and District councils);
- information (on-line or in hard copy format upon request) to explain the secondary prevention model and commissioning proposals;
- on-line questionnaires available to all with hard copy versions available upon request or distributed at consultation events;
- a series of workshops for providers of existing prevention services. These included a series of four generic workshops between January and May 2014. Three of these workshops (which were all attended by representatives from existing homelessness services including Shaw Healthcare, Youth Shelter, East Midlands Housing Association (EMHA – Enable), Nottingham Community Housing Association (NCHA) and The Bridge) took place prior to the formal consultation exercise which began in April 2014 and were used as an opportunity to bring providers attention to the prevention review, development of the prevention model and to begin scoping proposals.
- Service group specific provider workshops in May 2014, including one for providers of existing domestic abuse and homelessness services, including representation from Shaw Healthcare, Youth Shelter, East Midlands Housing Association (EMHA – Enable), Nottingham Community Housing Association (NCHA) and The Bridge. At this workshop, the idea of commissioning either only floating support or floating support with an element of accommodation for homelessness support was raised and discussed.
- a series of workshops for customers accessing the existing prevention services and three workshops which were open to the general public. These were attended by 580 individuals. At these workshops, the idea of commissioning

either floating support or floating support with an element of accommodation for homelessness support was raised and discussed where relevant to the customers being consulted.

In respect of proposals around other vulnerable people (and homelessness, specifically), the following activities also took place:

- Offer of 1:1 meetings with providers to further discuss their concerns/comments on the review and proposals – only three providers (NCHA/The Bridge; Adullam and Youth Shelter) took up this offer
- Offer for officers to visit service users or to be involved in consultation events that providers might wish to organise – only one provider (Adullam) took up this offer
- Receipt of letters and reports from service users, providers and stakeholders as part of the consultation process, including representation and documents from Shaw Healthcare. These included documents received outside of the formal consultation exercise and all were recorded on the prevention review communications log and scrutinised and taken into account as part of the consultation process (see Appendix B of Cabinet paper, 19th September 2014)

A log of activity in respect of communication with providers, service users, stakeholders and the general public and key consultation activities in respect of other vulnerable people is recorded on the attached communication log (see attachment).

It is noted, therefore, that all the providers of the Departments existing homelessness services had been provided with information about the potential for an accommodation-based element of support to be commissioned as part of proposals arising out of the prevention review. This was discussed at a number of consultation events, including events at which representatives from Shaw Healthcare, Youth Shelter, East Midlands Housing Association (EMHA – Enable), Nottingham Community Housing Association (NCHA) and The Bridge are recorded as attending.

Throughout the prevention review (including the formal consultation exercise and revision of proposals) there have been regular briefings to the Departmental Management Team (DMT) and the lead member for Adult Social Care. This has ensured Departmental had political involvement at all stages of the review process and added to the transparency of the development of future commissioning options and recommendations.

It is further noted that a letter from Shaw Healthcare to the County Council dated 17th September 2014 (outside the public consultation period) was included in the documentation presented to Cabinet on 19th September 2014 (Agenda Item 6; Paper 6). Included in this letter were views about the viability of the proposed split of reinvested funding in homelessness services (floating support and accommodation-based support). This demonstrates that concerns and views raised by Shaw

Healthcare, including those specifically about the split of funding for floating and accommodation-based support have been taken into account and presented for consideration to Cabinet, regardless of when they have been received.

Revised Proposals

As a result of consultation with customers, providers, stakeholders and the general public (received either during or outside of the formal consultation exercise between April and July 2014) proposals for both the level of reinvestment in homelessness services and the way those services should be delivered were revised. Accordingly, the proposed level of reinvestment was increased from £300,000 to £500,000 and the decision made to commission both a generic countywide floating outreach support service as well as supported accommodation. These revisions directly reflect feedback, including representations made by providers such as Shaw Healthcare and The Bridge.

Prevention Review - Other Vulnerable People
Communication, Activities and Engagement Log with Providers

ID	Date	Type	Target Audience	LCC Involvement	Other Involvement	Summary
1	12.06.13	Cabinet Meeting	Public	Cabinet	All providers	Cabinet paper agreeing contract extension for Vol sector and HRS contracts up to a maximum of 30th Sept 2013 - not including Falcon Centre contract as this is a new contract running until 2016
2	13.06.13	Letter	Providers	Compliance Team	All commissioned providers	Letter setting out contract extensions up to a maximum of 30th September 2015. NB - Youth Shelter contract for Falcon Centre would not have had one of these letters due to contract being new and running until 2016
3	02.09.13	Meeting	Providers	Amanda Price (Strategic Planning and Commissioning Manager)	HRS Providers (potentially including OVP providers - exact attendance not known but expectation that forum shared information outside of meeting)	AP attending HRS Forum to give information on forthcoming Prevention Review
4	12.11.13	Meeting	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Leicestershire Domestic Abuse Commissioning Subgroup	Provided subgroup with information about forthcoming Prevention Review and possible timescales in terms of review, consultation and possible procurement activity
5	02.12.13	Letter	Providers	Strategic Planning and Commissioning Team	All OVP providers	Letter to providers with reference to the Cabinet report giving initial information about the review and details of a series of workshops.
6	04.12.13	Event	Providers	Ian Mellor (Strategic Planning and Commissioning Officer)	Pamela Richardson, WALL	Attendance at Domestic Abuse workshop hosted by LCC at Beaumanor Hall - brief conversation with WALL concerning commencement of review, which will include WALL's refuge provision
7	12.12.13	Meeting	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Mat Bagley, Multi Agency Traveller Unit (LCC)	Meeting to discuss commencement of Prevention review will include STAR floating support service (HRS) for gypsies and travellers
8	29.01.14	Workshop	Providers	Adults and Communities Dept	All OVP providers invited - in attendance reps from: Adullam (1); Shaw (3); NCHA (1); The Bridge (2); Nacro (2); EMHA (1); Youth Shelter (2); WALL (0)	First generic provider workshop setting out information about the Prevention review, objectives, saving targets etc. Notes and presentation from meeting sent to all providers invited
9	05.02.14	Workshop	Providers	Adults and Communities Dept	All OVP providers invited - in attendance reps from: Adullam (2); Shaw (3); NCHA (1); The Bridge (2); Nacro (2); EMHA (2); Youth Shelter (2); WALL (0)	Second generic provider workshop setting out information about the Prevention review, objectives, saving targets etc. Notes and presentation from meeting sent to all providers invited
10	17.02.14	Workshop	Providers	Adults and Communities Dept	All OVP providers invited - in attendance reps from: Adullam (2); Shaw (3); NCHA (1); The Bridge (2); Nacro (2); EMHA (2); Youth Shelter (2); WALL (0)	Third generic provider workshop setting out information about the Prevention review, objectives, saving targets etc. Notes and presentation from meeting sent to all providers invited. Providers given opportunity to have one to one meetings with Strategic Planning and Commissioning staff if they so desired to provide further information etc for the purpose of the review.
11	03.03.14	Telephone Call	Providers	Ian Mellor (Strategic Planning and Commissioning Officer)	Sally Taylor (EMHA)	ST concerned she had not heard about or been involved in provider workshops (see above). Explained that EMHA had been invited and attended. ST sent copies of all information provided at workshops and added to future distribution lists and compliance team to update their contacts list. ST also offered opportunity to have a 1:1 meeting with Strategic Planning and Commissioning team. IM also confirmed to ST that some of EMHA services now sitting with CYPs and these would be reviewed outside of the Prevention Review - CYPs will be in touch about these in due course
12	04.03.14	Meeting	Providers	Ian Mellor and Amisha Chauhan (Strategic Planning and Commissioning Officers)	Youth Shelter (Sonya Watson and Keith Taylor)	1:1 meeting to further discuss prevention review and Youth Shelter services (further information to inform the review process) - as offered at third generic provider workshop
13	05.03.14	Meeting	Providers	Ian Mellor and Louise Melbourne (Strategic Planning and Commissioning Officers)	Adullam (Viv Mitchell and Tracy Kynoch)	1:1 meeting to further discuss prevention review and Adullam services (further information to inform the review process) - as offered at third generic provider workshop
14	05.03.14	Meeting	Providers	Ian Mellor and Louise Melbourne (Strategic Planning and Commissioning Officers)	The Bridge (Josie Gillespie)	1:1 meeting to further discuss prevention review and NCHA/Bridge services (further information to inform the review process) - as offered at third generic provider workshop
15	18.03.14	Telephone Call	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Mat Bagley, Multi Agency Traveller Unit (LCC)	Telephone call from MATU to get an update on progress of review and STAR HRS contract
16	19.03.14	Meeting	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Vivienne Parish (Public Health)	Meeting to inform Public Health of prevention review and to get feedback/discuss Public Health commissioning around gypsy and traveller services

17	02.04.14	Meeting	Stakeholder	Ian Mellor and Carin Davies (Strategic Planning and Commissioning Officers)	Debra Cunningham (Public Health)	Meeting to inform Public Health of prevention review and to get feedback/discuss Public Health commissioning around substance misuse services
18	03.04.14	Emails	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	John Hobbs (Leics and Rutland Probation Service)	Emails to inform Probation service of prevention review and to get feedback and set up meeting
19	15.04.14	Meeting	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer) and Tracey Montgomery (Market Development Manager)	Leicestershire Domestic Abuse Commissioning Subgroup	Attendance at Domestic Abuse Commissioning Group - IM and TM. See minutes of meeting (hyperlink). Provider partners with an overview of findings of review and proposals out to consultation (i.e. continuing refuge provision but at a reduced investment. Feedback from group suggested that majority of partners felt there were major risks around not having refuge provision and that they should continue. However, no suggestion about how this might be achieved as a collective or through pooling of resources.
20	16.04.14	Emails	Providers	Louise Melbourne (Strategic Planning and Commissioning Officer)	All providers	Email to all providers included in the review with letter attached informing them of the review, where to get information from and how to get involved, and request to promote consultation with customers and due to contractual arrangements reliance on them to promote. Also requested ideas about how to engage and how to request paper copies of the questionnaires.
21	21.04.14	Publicity	Public	Comms Team	Public	Article in Leicestershire Matters about Prevention Review
22	23.04.14	Emails	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Mat Bagley, Multi Agency Traveller Unit (LCC)	Email to Mat Bagley (MATU) alerting him to consultation around prevention review
23	24.04.14	Meeting	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	John Hobbs (Leics and Rutland Probation Service)	Meeting with John Hobbs from Probation service to provide information about the prevention review and proposed commissioning options and to start to explore potential impacts on the Probation service
24	24.04.14	Emails	Providers	Ian Mellor (Strategic Planning and Commissioning Officer)	All OVP providers	Emails to providers affected by Other Vulnerable People commissioning options to ask to promote service user event on 15th May 2014 and provider workshop on 29th May 2014
25	24.04.14	Emails	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Karen Young (YOS)	Emails to inform YOS service of prevention review and to get feedback and set up meeting
26	24.04.14	Emails	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	John Hobbs (Leics and Rutland Probation Service)	Email from John Hobbs (L&R Probation Trust) showing figures for offenders referred to the Probation Accommodation team over the past year
27	25.05.14	Publicity	Public	Louise Melbourne (Strategic Planning and Commissioning Officer)	Public	Posters promoting Public Consultation Events sent to Libraries and Museums, Hairdressers, Clubs and Leisure Centres, Borough and District Councils
28	06.05.14	Publicity	Public	Louise Melbourne (Strategic Planning and Commissioning Officer)	Public	Emails to CCGS and GEM about the consultation
29	May 14 (starting 07.05.14)	Publicity	Public	Comms Team	Public	LCC Tweets about consultation events
30	07.05.14	Meeting	Public	Strategic Planning and Commissioning Team	Public	Public consultation event at Oadby and Wigston - cancelled due to no one signing up but members of the Strategic Planning and Commissioning team attended in case of attendees (1 person arrived and opted to attend another event at another time). Representative from Communities In Partnership also in attendance
31	08.05.14	Meeting	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Karen Young (YOS)	Meeting with Karen Young (Youth Offending Team, LCC) to inform her about the prevention review, commissioning options and public consultation exercise. Also an opportunity to get some initial feedback on proposals around generic floating support (with or without some element of accommodation based support) for other vulnerable people.
32	09.05.14	Meeting	Public	Ian Mellor and Louise Melbourne (Strategic Planning and Commissioning Officers)	Public	Public consultation event at Loughborough (John Storer House). Representative from Communities In Partnership also in attendance.
33	13.05.14	Publicity	Public	Comms Team	Public	Article in Leicestershire Villages
34	13.05.14	Meeting	Public	Ian Mellor and Amisha Chauhan (Strategic Planning and Commissioning Officers)	Public	Public consultation event at Brite Centre, Leicester. Representative from Communities In Partnership also in attendance
35	15.05.14	Meeting	Service Users	Adults and Communities Dept	Representatives from The Bridge and Youth Shelter (self-identified) - others unknown. 12 attendees in total	Service User event for customers of Other Vulnerable People proposals - held at Brite Centre, Braunstone.
36	21.05.14	Meeting	Stakeholder	Amanda Price (Strategic Planning and Commissioning Manager)	Sharon Stacey and Sandra Whiles	Meeting with representatives from Housing Services Partnership (S Stacey and S Whiles)
37	22.05.14	Meeting	Stakeholder	Ian Mellor and Amanda Price (Strategic Planning and Commissioning Team)	Jane Moore, Supporting Leicestershire Families (LCC)	Meeting with Jane Moore, SLF to discuss prevention review and to start to explore possibilities for commissioning or funding support from SLF. Some possibility of bolstering funding for DA refuges discussed. To be looked into further by JM.

Formal Consultation Period - 14th April - 13th July 2014

38	23.05.14	Workshop	Providers	Adults and Communities Dept	All OVP providers invited - in attendance reps from: Adullam (1); Shaw (3); NCHA (1); The Bridge (2); Nacro (2); EMHA (1); Youth Shelter (2)	Fourth generic provider workshop setting out information about the Prevention review, objectives, saving targets etc. Notes and presentation from meeting sent to all providers invited.
39	23.05.14	Reports	Service Users	Ian Mellor (Strategic Planning and Commissioning Officer)	Adullam	Responses from Adullam - Adullam prepared a separate questionnaire for service users who did not wish to use LCC consultation questionnaire (3 received) and also took notes from a meeting with service users. Accepted as responses to the consultation
40	29.05.14	Workshop	Providers	Adults and Communities Dept	All OVP providers invited - in attendance reps from: Adullam (2); Shaw (2); NCHA (1); The Bridge (2); Nacro (0); EMHA (0); Youth Shelter (0); WALL (1)	Provider Workshop for Other Vulnerable People Services - County Hall, Glenfield. Provided update on progress of the review in respect of proposals and asked for feedback on proposals out to consultation. Offer to accept letters, written evidence etc as part of consultation response and offer to support any consultation events providers may wish to organise with their customers.
41	03.06.14	Emails	Providers	Ian Mellor and Amanda Price (Strategic Planning and Commissioning Team)	The Bridge (Paul Snape)	Emails between IM, AP and PS regarding how impacts of proposals were being dealt with and suggestions for impact toolkits etc.
42	03.06.14	Meeting	LCC	Ian Mellor and Amisha Chauhan (Strategic Planning and Commissioning Officers)	Departmental Equalities Group (DEG)	On agenda for DEG meeting was EHRIAs being prepared for Prevention review (inc. homelessness) and discussion amongst group of PSED duties in respect of proposals and sign-off of approach being taken to EHRIAs
43	06.06.14	Meeting	Stakeholder	Ian Mellor and Amanda Price (Strategic Planning and Commissioning Team)	Housing Services Partnership	Presentation to HSP and encouragement to participate in consultation (held at Blaby DC offices)
44	20.06.14	Emails	Providers	Ian Mellor (Strategic Planning and Commissioning Officer) and Paul Williams (Compliance Officer)	NCHA (G Thompson)	Emails between Paul Williams (with input from I Mellor) and G Thompson at NCH. Emails clarified to NCHA that there would be no firm proposals on future of generic homeless service (as stated in provider workshops attended by NCHA) until after the consultation period has ended.
45	25.06.14	Meeting	Stakeholder	Ian Mellor and Amanda Price (Strategic Planning and Commissioning Team)	Homelessness Officers from Blaby, Charnwood, Harborough, Hinckley and Bosworth, Melton, North West Leics and Oadby and Wigston Councils (7 officers in total)	Meeting with representatives from all seven borough and district councils (homelessness officers) - organised through Sue Hallam (NWL)
46	27.06.14	Meeting	Providers	Amisha Chauhan (Strategic Planning and Commissioning Officer) and Julie Knight (Commissioning, CYPs)	Sally Taylor (EMHA)	Meeting to discuss EMHA contracts that fall within the prevention review and planned CYPs review
47	30.06.14	Telephone Call	Providers	Ian Mellor (Strategic Planning and Commissioning Officer)	The Shaw	Telephone call from The Shaw (Kennedy House) asking for how we would like representation from them in terms of a response to consultation (have undertaken their own workshop with service users and professionals and also have people wishing to email directly). IM advised that they should send or email team. Also advised that they should advise anyone wishing to make own representation to use team email or post.
48	30.06.14	Letter	Providers	Strategic Planning and Commissioning Team	The Bridge (J Gillespie); E Taylor (Enable - EMHA); M Davis (Youth Shelter)	Letter from three homelessness providers focussing on success of current HRS provision for other vulnerable people and cost effectiveness of HRS for homelessness. Submitted as a response to the consultation.
49	02.07.14	Letter	Stakeholder	Strategic Planning and Commissioning Team	Labour Group	Labour group response to consultation
50	03.07.14	Letter	Providers	Strategic Planning and Commissioning Team	The Shaw (P J Nixey)	Letter from Shaw about 'threatened closure of Kennedy House' due to proposals. Submitted as a response to consultation.
51	04.07.14	Article	Public	-	Charnwood Echo	Media article about Charnwood BCs opposition to proposals, including reference to homelessness provision
52	07.07.14	Emails	Providers	Ian Mellor (Strategic Planning and Commissioning Officer)	WALL (P Richardson)	Email from WALL including link to national guidance/notes prepared by WALL for commissioners of domestic abuse services
53	07.07.14	Meeting	Service Users	Ian Mellor (Strategic Planning and Commissioning Officer) and Amanda Price (Strategic Planning and Commissioning Manager)	Adullam	At request of Adullam (Viv Mitchell) officers visited Adullam and spoke with 3 service users to inform them of proposals and to get their feedback - as a resop
54	07.07.14	Emails	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Mat Bagley, Multi Agency Traveller Unit (LCC)	Email from MATU with response to consultation, giving MATU perspective on proposed changes
55	09.07.14	Letter	Providers	Strategic Planning and Commissioning Team	The Bridge (J Gillespie)	Response to letter from The Bridge (and other homelessness providers) sent 30.06.14
56	10.07.14	Letter	Stakeholder	Strategic Planning and Commissioning Team	Charnwood Borough Council	Letter from CBC with consultation response - including concerns about proposals in respect of homelessness - Joint Report of the Head of Landlord Services and the Head of Strategic and Private Sector Housing - as a response to the consultation.
57	11.07.14	Article	Public	-	Loughborough Echo	Article about proposals with specific reference to homelessness (The Bridge and the Falcon Centre)

58	11.07.14	Letter	Stakeholder	Strategic Planning and Commissioning Team	Borough and District Councils in Leicestershire	Joint response from Borough and District Councils - letter outlining B and D concerns about the Prevention review, including cuts to housing related support (including homelessness). As a response to the consultation.
59	11.07.14	Report	Providers	Strategic Planning and Commissioning Team	The Bridge (P Davey)	Report and formal response from The Bridge to the consultation/ proposals
60	11.07.14	Report	Stakeholder	Strategic Planning and Commissioning Team	Healthwatch Leicestershire	Healthwatch response to consultation, including reference to homelessness and domestic abuse proposals
61	11.07.14	Letter	Stakeholder	Strategic Planning and Commissioning Team	Blaby District Council	Formal response to consultation from Blaby District Council
62	11.07.14	Letter	Providers	Strategic Planning and Commissioning Team	EMHA - Durban House	Consultation response from Durban House (EMHA) about impact on young homeless - NB - Durban House contract moved to CVPS prior to the prevention review beginning and response to this effect given, though points noted
63	11.07.14	Emails	Stakeholder	Strategic Planning and Commissioning Team	Harborough District Council	Formal response to consultation from Harborough District Council
64	13.07.14	Emails and Telephone Call	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Wigston Local Policing Unit (N Timms)	Email from Wigston Local Policing Unit raising some concerns about the loss of local hostel provision (i.e Kennedy House)
65	13.07.14	Report	Providers	Strategic Planning and Commissioning Team	The Shaw (M Heywood Briggs)	Report from The Shaw (Kennedy House) - providing response from a professional and stakeholders perspective - as a consultation response.
66	13.07.15	Report	Providers	Strategic Planning and Commissioning Team	The Shaw (M Heywood Briggs)	Report from The Shaw (Kennedy House) - providing response from service users perspective - as a consultation response.
67	14.07.14	Telephone Call	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Wigston Local Policing Unit (Insp. S Bunn)	Telephone conversation with Insp. Stephen Bunn from Wigston Local Policing Unit - following email sent on 13.07.14 (see above) and asking for some more detail about the proposals so that they can consider a more informed responses (if required) and further discussions with The Shaw (Kennedy House). I Mellor emailed copies of consultation documents to S Bunn.
68	15.07.14	Reports	Stakeholder	Strategic Planning and Commissioning Team	Harborough District Council	Revised response to consultation (see original, 11.07.14)
69	18.07.14	Meeting	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Leicestershire Domestic Abuse Commissioning Subgroup	Update provided to LDACS on consultation - urge participation
70	18.07.14	Meeting	LCC	Ian Mellor (Strategic Planning and Commissioning Officer)	Chief Executives, LCC (J Fox); CAFS (C Walsh)	Meeting with CE and CAFS to discuss feedback on consultation and opportunities for joint commissioning of domestic abuse services commissioned across the Council
71	25.07.14	Article	Public	-	Loughborough Echo	Article re: proposals and domestic abuse refuge provision
72	25.07.14	Meeting	Stakeholder	Ian Mellor (Strategic Planning and Commissioning Officer)	Public Health (V Parish and S-L Hope)	Further meeting with public to update on consultation and to get further feedback on potential impact on services for gypsy and travellers
73	01.08.14	Emails and Letter	Stakeholder	Strategic Planning and Commissioning Team	Charnwood HWBB	Letter from Charnwood Health and Wellbeing Board - formal response to consultation
74	02.09.14	Emails	Providers	Louise Melbourne (Strategic Planning and Commissioning Officer)	All Providers - inc. OVP Providers	Email to advise providers that date of Cabinet meeting changes to 19th September 2014
75	12.09.14	Emails	Providers	Louise Melbourne (Strategic Planning and Commissioning Officer)	All Providers - inc. OVP Providers	Email to advise providers that Cabinet paper now online (included link)
76	12.09.14	Emails	Providers	Louise Melbourne (Strategic Planning and Commissioning Officer)	The Shaw (M Heywood-Briggs)	Email from Mark Haywood (The Shaw - Kennedy House) asking for Scrutiny details in response to email informing all providers about the publication of the Cabinet Report.
77	17.09.14	Article	Public	-	Leicester Mercury	Kennedy House residents protesting article
78	17.09.14	Letter	Providers	Strategic Planning and Commissioning Team	The Bridge (P Davey)	Letter from The Bridge about proposals and concerns - as a consultation response and sent by Bridge to Cllrs.
79	18.09.14	Article	Public	-	Leicester Mercury	Kennedy House closure protest article
80	25.09.14	Emails	Providers	Ian Mellor (Strategic Planning and Commissioning Officer)	All OVP providers	Email to all OVP providers informing them that a call-in decision has been made and provider workshop on 1st October has therefore been postponed
81	26.09.14	Telephone Call	Providers	Ian Mellor (Strategic Planning and Commissioning Officer)	The Shaw - Lucy Crawley and M Heywood-Briggs	Two separate telephone calls from The Shaw asking what 'call-in' meant and what this means for the review/Cabinet recommendations. Process explained and assured The Shaw that would keep them up to date on progress
82	26.09.14	Email	Providers	Ian Mellor (Strategic Planning and Commissioning Officer)	The Shaw - Yvonne Nash (cc M Heywood-Briggs and J Nixey)	Email from Y Nash (The Shaw) making further protest against recommendations approved by cabinet, attaching press release and letter dated 17.09.14 to Councillors and asking for opportunity to make further representation to the Council
83	30.09.14	Email	Providers	Ian Mellor (Strategic Planning and Commissioning Officer)	The Shaw - J Nixey; Yvonne Nash (cc M Heywood-Briggs)	Response to email from The Shaw re; Call In (see ID 82)